



Using the EASi System



The Benefits of EASi

- Y **EASi** permits producers to calculate an estimated premium online for most private passenger applicants.
- Y It's easier for producers to enter private passenger and commercial application information on the **EASi** plain paper application on their computer screens.
- Y With **EASi**, producers may no longer need to maintain a supply of paper applications. The most recent approved **EASi** application form will always be available online.
- Y **EASi** provides producers with an alternative to the Electronic Submission Procedure (by telephone) to obtain immediate binding of coverage.
- Y With edits built into **EASi's** system, application deficiencies will be reduced.
- Y **EASi** permits producers to save partially completed private passenger and commercial applications online for retrieval at a later time.
- Y **EASi** permits producers to reprint previously submitted applications.
- Y **EASi** is designed so that eventually it can be integrated with other vendors' software (i.e., rating software, agency management systems).
- Y **EASi** can be modified in the future for additional enhancements.
- Y **EASi** provides a binder for the applicant at no charge to the producer.

How does it work? It's EASi!

To complete private passenger or commercial application data through EASi, click on the EASi link at the TAIPA website—<http://www.taipa.org>

From the EASi site, you will find information on the basic system requirements you will need for EASi, as well as the most current step-by-step instructions for submitting application data using EASi.

*After you log in by entering your unique **EASi** user identification code and password, you are given the opportunity to key in the applicant's relevant information into an electronic version of the private passenger application or commercial application. Note: private passenger applicants are first directed to an eligibility screen to determine if they are eligible for online rating.*

For private passenger applicants eligible for online rating: entry is made into rate info screens. Once completed, an estimated premium is calculated and you are given the choice of accepting it and continue submitting information, or exiting.

When the application is completed and the premium deposit has been received from the applicant, you will be able to submit the application data electronically to the **EASi** website over a secure connection.

The application will be saved and coverage immediately bound.

A new copy of the electronic (PDF) application form, with all the data filled in, will be transmitted back to your computer, along with a binder.

This form will include a unique **EASi** reference number, and the date and time of the transaction. Print the new copy of the completed application and binder.

Make sure that a certified producer and the applicant both sign the printed private passenger or commercial application.

The producer must sign the binder.

Photocopy the signed application.

Attach the deposit premium payment to the private passenger or commercial application.

Mail the application to TAIPA's application mailing address within one working day.

All of TAIPA's procedures governing **EASi**, including producer certification and effective date of coverage, can be found in the **Sections 7 and 23** of TAIPA's Plan of Operation.

About EASi

The Texas Automobile Insurance Plan Association (TAIPA) is pleased to offer producers the convenience of **EASi**—the Electronic Application Submission Interface. **EASi** is a simple, cost effective way for TAIPA-certified producers to complete private passenger automobile and commercial automobile application data electronically via the Internet. The resulting electronic version of the completed application can be printed, signed, and mailed to TAIPA together along with the deposit premium payment. Additionally, an estimated premium can be calculated for most private passenger applications submitted through **EASi**.

*Only producers certified by the Texas Automobile Insurance Plan Association can submit application information to the Plan via **EASi**. TAIPA will issue to each certified producer a unique **EASi** user identification code and password.*

Effective **October 1, 2003**, **EASi** is available to TAIPA's certified producers from 8:00 a.m. to 9:00 p.m. CT Monday through Friday, and from 8:00 a.m. to 8:00 p.m. CT on Saturday. **EASi**'s website can be accessed from

<http://www.taipa.org>

EASi USER SUPPORT LINE:
(888) 424-0026

TEXAS AUTOMOBILE
INSURANCE PLAN ASSOCIATION
PO Box 149144
Austin, TX 78714
(512) 444-4441
Toll-Free: (866) 321-9154
fax (512) 444-7639
custsvc@taipa.org
<http://www.taipa.org>

TEXAS AUTOMOBILE INSURANCE PLAN ASSOCIATION
PO BOX 149144
AUSTIN, TX 78714

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The Electronic Application Submission Interface

A User Guide

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