

# ELECTRONIC APPLICATION SUBMISSION INTERFACE RETRACTION REQUEST FORM

## Texas Automobile Insurance Plan Association

If (1) after assignment of an Electronic Application Submission Interface (EASi) reference number and **prior** to the mailing of a completed and signed application, an applicant notifies the producer that coverage through the Texas Automobile Insurance Plan Association is no longer required, or (2) the producer of record has made an error in the information provided, or (3) the producer mistakenly requests more than one EASi reference number for the same application, the producer shall mark the appropriate application "VOID," and forward the voided application and binder form, and any other voided form(s) together with this document (or a brief letter of explanation) to the following:

Texas Automobile Insurance Plan Association  
PO Box 149144  
Austin, TX 78714-9144

**Please Note** ⇒ You must retract an unwanted EASi reference number prior to mailing the applicants application to the Texas Automobile Insurance Plan Association. You cannot retract an EASi reference number once you have mailed the application to the Texas Automobile Insurance Plan Association.

⇒ You must mail the completed retraction form, binder form and required documentation to the Texas Automobile Insurance Plan Association **no later than one working day** after the date the application is voided.

Please **RETRACT** the EASi Reference Number (*listed below*) for the following reason:



1.  The applicant has placed his/her coverage in the voluntary market with the following company:

\_\_\_\_\_  
(Name of Company)

2.  The applicant has elected not to pursue assignment for coverage through the Texas Automobile Insurance Plan Association.

3.  When binding immediate coverage for the EASi Reference Number listed above, I made an error in the information provided. This Reference Number should be **voided**. I have since electronically transmitted an application providing the **correct** information with the EASi Reference Number listed below:



I have attached the revised application with the **corrected** EASi Reference Number, deposit, binder form and all required documentation for the Texas Automobile Insurance Plan Association to issue assignment.

4.  Other (please explain in detail on back of this form—if space is insufficient, attach additional sheets)

### The Following Information Must Be Provided By The Signing Producer Submitting This Form:

Producer Name (**Please Print**): \_\_\_\_\_ Name of Agency: \_\_\_\_\_

Producer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Producer License Number: \_\_\_\_\_

EASi User Identification Code: \_\_\_\_\_

**Attach Copy  
of Voided  
Application and  
Binder**